



NEBRASKA STATE FAIR BOARD

Nebraska State Fair*501 E Fonner Park Rd, Ste 200*PO Box 1387*Grand Island, NE*68803-1387*308-382-1620

MEETING MINUTES

June 8, 2018 – 9:00 a.m.

Conference Room, Great Platte River Road Archway Monument, Kearney, NE

A regular monthly meeting of the Nebraska State Fair Board was held on Friday, June 8, 2018, at 9:00 a.m. Public notice of this meeting was published in the May 28 & 29, 2018, issues of the Grand Island Independent newspaper and posted to the Nebraska Public meeting calendar website from May 31, 2018-June 8, 2018.

Roll call was read with the following members present: Stan Brodine; Bob Haag; Harry Hoch, Treasurer; Denny Hoffman; Chris Kircher, President; Jeff Kliment; Kathleen Lodl; Doug Lukassen; Chuck Rolf, Secretary; Kirk Shane, Vice President; Steve Wehrbein and Kent Zeller. Others in attendance were: Lori Cox, Executive Director; Laura Hurley, Executive Assistant; Bill Angell, Director of Livestock Division; Kelly O'Brien, Livestock/Domestics Manager; Greg Harder, Aksarben Stock Show Director; Chelsey Jungck, Chief of Events & Entertainment; Jamie Parr, Director of Sales; Patrick Kopke, Chief of Finance & Administration; Jace Robinson, Marketing Director; Scott Yound, Director of Operations; Lindsey Koepke, 1868 Foundation Executive Director; Auditors, Ben T. and Chris L., from BKD CPA's and Advisors; and Robert Pore, the Independent.

Kircher announced the meeting had been properly advertised as an open meeting and informed those in attendance of the posting location of the Open Meetings Act.

Minutes of May 11, 2018

There being no corrections:

**Motion made by Lukassen to approve the minutes of May 11, 2018 as printed.
Haag seconded the motion. Upon voice vote, motion passed unanimously.**

Auditors Report

Ben T. and Chris L., from BKD CPAs and Advisors presented the draft for the 2017 audit. An accompanying letter provided a road map with significant details and changes within the report. The draft is final with legal confirmation expected at the July 2018 board meeting.

Executive Director's Report

Cox reported on a meeting with Fonner Park/ Bruce Swihart, about the Fonner sewer lines in need of repair. They asked NSF to contribute approx. \$33,000 to repair. This line affects the East Entertainment Area.

Motion made by Hoch to pay \$33,000 for the sewer line repair. Kliment seconded the motion. Upon voice vote, motion passed unanimously.

Cox asked Kopke to report on the Information Technology RFQ. Kopke noted that three companies (Five Nines Technology Group, Computer Concepts, and current provider NCF Communications submitted bids. Computer Concepts was chosen as per their references and customer service during the Fair. Cox added that the change affects Fonner Park. They have been made aware of the change.

Cox noted work on the comp ticket process. Gate per cap assessment shows \$6.15 per person, rather than an ideal \$8-9 range. Work is also being done to simplify the parking pass process and make more ADA parking available. Kopke, Chief of Finance & Administration, and Irvine, Receptionist, will be overseeing this process.

Cox shared news of Bosselman's Pump and Pantry sponsorship. They will offer offsite ticket pre-sales with no convenience fee at their 44 locations, plus supplemental radio ads. Also part of their activation is naming rights to the taverns: the Good Life Lounge will now be the Pump and Pantry Party Pit. The Silver Spur will now be the Pump and Pantry Tap House, and Margarita Island will now be the Pump and Pantry Beach Bar. They are constructing a portable C-store to sell similar C-store goods and with amenities for livestock show participants during the Fair, located across from the Nebraska Lottery Booth.

Cox mentioned that CHI Health has naming rights for the Family Fun Zone Stage, now to be known as CHI Health Pavilion. They will be providing sunscreen stations and continue their support of First Aid and Older Nebraskan's Day.

Cox turned over to Harder to report on AKSARBEN. Harder reported they are in the final days of DNA collection. There has been a personnel change for Nicki Stoltenberg, Communications Manager who has tendered her resignation. Harder is pursuing candidates for this position.

May Financial Report

Kopke reported total current assets of \$3,344,083; total current liabilities \$985,126; total current operating revenues \$690,760; total current operating expenses \$965,466.

Motion made by Rolf to approve the May Financial Report. Hoch seconded the motion. Upon voice vote, motion passed unanimously.

Kopke presented a PowerPoint presentation of the 2019 Preliminary Budget. Cox noted that the 2018 actuals will support the final draft budget in October.

For the 2019 budget, Kopke designated \$15,000 for a server update, with a temporary solution to use until January.

Motion was made by Hoch to buy the \$15,000 server now. Brodine seconded the motion. Upon voice vote, motion passed unanimously.

Kircher thanked Kopke for his hard work on the budget process.

Committee Reports

- a. Facility Planning
Rolf – nothing to report
- b. Finance
Hoch – nothing to report
- c. Public Affairs and Outreach
Lukassen – nothing to report
- d. Livestock
Shane – nothing to report
- e. Events
Wehrbein – nothing to report
- f. Executive
Kircher – nothing to report

Future Nebraska State Fair Board Meeting Dates, Locations and Other Events

- a. July 13 – Board Meeting, Nebraska State Fair Board Room
- b. August 11 – Board Meeting Nebraska State Fair Board Room
- c.. August 11 – 1868 Foundation – Blue Ribbon Roll Out – Heartland Event Center
- d.. August 24 thru September 3 – 149th Nebraska State Fair
- e.. October 12 – Board Meeting, Nebraska State Fair Board Room
- f.. November 9 – Board Meeting, Nebraska State Fair Board Room
- g. December 7 – Board Meeting, Nebraska State Fair Board Room

1868 Foundation Update

Koepke reported on the Foundation's financials, with assets of \$451,000 and \$260,000 restricted.

Election of new board officers includes:

Chairman – Terry Galloway

Vice Chairman – Kenny Staab

Treasurer – Jay Vavricek

Secretary – Jim Reed

Other Business

Kircher thanked Cox and her staff for the work in recent meetings and planning.

Executive Session – Personnel

Nothing to discuss.

Adjourn

Motion made by Lukassen to adjourn.

Haag seconded the motion. Upon voice vote, motion passed unanimously.

Time adjourned: 10:40 a.m.