

## 2021 Shipping Options

Competitive Exhibits can be shipped to and from the fair either by **Federal Express (FedEx)**, **United Parcel Service (UPS)** or by mail: **United States Postal Service (USPS)**.

You do not have to use the same delivery and return methods but be sure to note what your plans are when you enter your exhibits. If your return plans change, during fair dates, let the superintendent know.

Regardless of the shipping option you choose, the exhibits must be entered by the department entry deadline and received by the department receiving deadline.

You are responsible for paying any return shipment costs whether it is by USPS or a delivery service.

### Instructions for send and/or return by delivery services: FedEx or UPS

- Take exhibits to delivery service for either one-way or two-way shipping, with return shipment pre-paid.
- Address the package to: Nebraska State Fair, 501 E Fonner Park Rd, Suite 200, Grand Island NE 68801.
- ***Must use the street address, do not use the PO address for any of the delivery services.***
- Tracking is automatically included in the shipment cost with either delivery service.

### Instructions for send and/or return by USPS:

**Note:** *In each option below, you can use a prepaid USPS Priority Mail flat rate "If it fits, it ships" box instead of using a conventional package. In this case, tracking is automatically included in the cost.*

#### **Both send and return by USPS:**

- Pack exhibits for mailing but do not seal the package before taking to the post office.
- Address the package to: Nebraska State Fair, 501 E Fonner Park Rd, Suite 200, Grand Island NE 68801.
- Include an envelope in the package with (1) a copy of your entry form noting return by USPS, (2) a return mailing label and, (3) a check that you will complete after verification at the post office of the return mailing cost.
- At the post office, verify the cost of postage and tracking to mail package from NSF office to the return address. Include the check made out to the "Nebraska State Fair" to cover the cost. **Do not send cash.**
- Place the check in the envelope and the envelope in the package. Seal and mail the package.

#### **Delivery in-person and returned by USPS:**

- Pack exhibits in a container suitable for return by mail but do not seal.
- When you deliver the exhibits to the fair, indicate that the container should be retained for return by USPS.
- Include an envelope in the container with (1) a copy of your entry form noting return by USPS, (2) a return mailing label and, (3) a check that you will complete after verification at the post office of the return mailing cost.
- Take the container to the post office to verify the cost to return the container and contents including tracking from the NSF office to the return address.
- Make a check out to the "Nebraska State Fair" for the amount verified by the post office for return by USPS. **Do not send cash.**
- Place the check in the envelope and the envelope in the return shipping container.

#### **Send by USPS and return by in-person pickup:**

- Pack exhibits for mailing. Include copy of entry form. Indicate return plans on entry form.
- Address the package to Nebraska State Fair, 501 E Fonner Park Rd, Suite 200, Grand Island NE 68801.
- Include tracking in the mailing to provide verification of package delivery.